



## AGENDA

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
112 N. FIRST STREET, LA PUENTE, CALIFORNIA  
MONDAY, AUGUST 26, 2019 AT 5:30 PM**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL OF BOARD OF DIRECTORS**

President Escalera \_\_\_\_ Vice President Hernandez \_\_\_\_ Director Barajas \_\_\_\_  
Director Hastings \_\_\_\_ Director Rojas \_\_\_\_

**4. PUBLIC COMMENT**

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

**5. ADOPTION OF AGENDA**

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

**6. APPROVAL OF CONSENT CALENDAR**

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors held on August 12, 2019.
- B. Ratification of Attendance to Sexual Harassment Prevention Training on Wednesday, August 21, 2019 in Rosemead, CA.

**7. FINANCIAL REPORTS**

- A. Summary of the District's Cash and Investments as of July 30, 2019.  
*Recommendation:* Receive and File.
- B. Statement of District's Revenue and Expenses as of July 30, 2019.  
*Recommendation:* Receive and File.

- C. Statement of the Industry Public Utilities Water Operations' Revenue and Expenses as of July 30, 2019.

**Recommendation:** Receive and File.

## **8. ACTION / DISCUSSION ITEMS**

- A. Consideration of Sponsorship of the La Puente Jr. All American Football Opening Day Event on September 14, 2019.

**Recommendation:** Board Discretion.

- B. Consideration of Notice of Completion for the District's 5<sup>th</sup> Street Waterline Improvement Project.

**Recommendation:** Accept the Work Performed by Doty Bros. Construction Company for the 5<sup>th</sup> Street Waterline Improvement Project as Complete and Authorize the Filing of the Notice of Completion with the Los Angeles County Registrar Recorder's Office.

- C. Consideration to Cast Election Ballot for ACWA's Region 8 Board of Directors for the 2020-2021 Term.

**Recommendation:** Select Candidates and Cast Ballot for ACWA's Region 8 Board of Directors.

- D. Consideration of Amendments to the District's 2019 Budget.

**Recommendation:** Approve Proposed Budget Amendments.

## **9. ENGINEERING & COMPLIANCE MANAGER'S REPORT**

**Recommendation:** Receive and File.

## **10. GENERAL MANAGER'S REPORT**

## **11. OTHER ITEMS**

- A. Upcoming Events.
- B. Information Items.

## **12. ATTORNEY'S COMMENTS**

## **13. BOARD MEMBER COMMENTS**

- A. Report on Events Attended.
- B. Other Comments.

## **14. FUTURE AGENDA ITEMS**

## **15. ADJOURNMENT**

**POSTED:** Friday, August 23, 2019

President John P. Escalera, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mr. Greg Galindo, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

**Note:** Agenda materials are available for public inspection at the District office or visit the District's website at [www.lapuentewater.com](http://www.lapuentewater.com).



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
FOR MONDAY, AUGUST 12, 2019 AT 5:30 PM**

**1. CALL TO ORDER**

President Escalera called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Escalera led the meeting in the Pledge of Allegiance.

**3. ROLL CALL OF THE BOARD OF DIRECTORS**

President Escalera	Vice President Hernandez	Director Barajas	Director Hastings	Director Rojas
Present	Present	Absent	Present	Present

**OTHERS PRESENT**

**Staff and Counsel:** General Manager & Board Secretary, Greg Galindo; Office Manager, Gina Herrera; Engineering and Compliance Manager, Roy Frausto and District Counsel, Jim Ciampa.

**Public:** No members of the public were present.

**4. PUBLIC COMMENTS**

There were no comments from the public.

**5. ADOPTION OF AGENDA**

Motion: Adopt Agenda as Presented.

1st: Director Rojas

2nd: Vice President Hernandez

	<b>Escalera</b>	<b>Hernandez</b>	<b>Barajas</b>	<b>Hastings</b>	<b>Rojas</b>
<b>Vote</b>	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

**6. APPROVAL OF CONSENT CALENDAR**

Motion: Approve Consent Calendar as Presented.

1st: Director Rojas

2nd: Director Hastings

	<b>Escalera</b>	<b>Hernandez</b>	<b>Barajas</b>	<b>Hastings</b>	<b>Rojas</b>
<b>Vote</b>	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain, 1 Absent.

## **7. ACTION / DISCUSSION ITEMS**

### **A. Consideration of Proposal from Evoqua Water Technologies for Single Pass Ion Exchange Resin Replacement Services.**

Mr. Frausto provided an overview of the staff report on for this item. Mr. Frausto explained.

After some discussion a motion was made by Director Rojas.

Motion: Authorize the General Manager to Enter into an Agreement with Evoqua Water Technologies for Single Pass Ion Exchange Resin Replacement Services for a Not to Exceed Price of \$425,000.

1st: Director Rojas

2nd: Vice President Hernandez

	<b>Escalera</b>	<b>Hernandez</b>	<b>Barajas</b>	<b>Hastings</b>	<b>Rojas</b>
<b>Vote</b>	Yes	Yes	Absent	Yes	Yes

Motion carried by a vote of: 4 Yes, 0 No, 0 Abstain 1 Absent.

### **B. Discussion on Status of the District's Well No. 5.**

Mr. Galindo reported that the District's Well No. 5's submersible pump assembly was pulled for inspection due to a down hole issue. He explained that a failure of the well equipment had previously occurred in February of this year and that extensive testing was performed to identify the cause of the failure. The variable frequency drive was determined to be faulty and was replaced by Hunter Electric. Recently the new drive was tested and the well was placed back into service. He explained that the well ran for approximately five minutes before shutting down. Additional testing identified that there was a problem either in the cabling or in the submersible motor and that the submersible pump assembly would need to be pulled for inspection. Mr. Galindo informed the Board that he authorized Tri-County Pump to pull the pump assembly for inspection, which occurred in the previous week. He then presented some pictures of the pump assembly being pulled. Mr. Galindo reported that the District's capital improvement plan included replacing the submersible pump with a vertical line shaft pump in the next year. He added that this would require a building to be constructed around the well to mitigate noise issues. There was some discussion amongst the Board and staff on the difference between the submersible pump and a vertical line shaft pump and the need for a building. Mr. Galindo explained that staff will bring back to the Board options for replacing Well No. 5's pump assembly. No formal action was taken.

### **C. Discussion on the District's Communication Strategy for 2019 and 2020.**

Mr. Galindo presented a draft document that was prepared by RMG Communications that detailed a communication strategy that he would like the Board to consider for the coming year. There was much discussion on the various strategies and forms of communication that the District can utilize to meet its objective to increase communication with District customers and stakeholders about issues, programs and initiatives that affect them. Mr. Galindo stated that he would be working

with the communications firm to make recommended changes to the District's website and to prepare the next newsletter. After further discussion no formal action was taken by the Board, but staff was provided direction.

## **GENERAL MANAGER'S REPORT**

Mr. Galindo reported on the following items:

- Update on the CR Nitrate Funding Agreement.
- Update on the IPU Water Rate Study.
- 2020 BOU Project Budget.
- PVOU Shallow Zone Draft Operation Agreement.

## **8. OTHER ITEMS**

### **A. Upcoming Events.**

Mrs. Herrera reviewed upcoming events with the Board and verified what events each member would be attending.

### **B. Information Items.**

Included in Board Packet.

## **9. ATTORNEY'S COMMENTS**

Mr. Ciampa provided some information on AB-756 public water systems: perfluoroalkyl substances and polyfluoroalkyl substances. He informed the Board that this bill was recently signed into law by the Governor.

## **10. BOARD MEMBER COMMENTS**

### **A. Report on Events Attended.**

No Events Attended.

### **B. Other Comments.**

No Additional Comments.

## **11. FUTURE AGENDA ITEMS**

No future agenda items were requested.

## **12. ADJOURNMENT**

President Escalera adjourned the meeting at 6:32 p.m.

Attest:

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John P. Escalera, President

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Greg B. Galindo, Secretary



Announces water-industry training in your area...



**Wednesday, August 21, 2019**

**10:00 AM to Noon**

**OR**

**1:00 PM to 3:00 PM**

**San Gabriel County Water District**

**8366 Grand Avenue  
Rosemead, CA 91770**

**Sarah Crawford  
Training Specialist**

**Free to JPIA Members**

## **Sexual Harassment Prevention for Management**

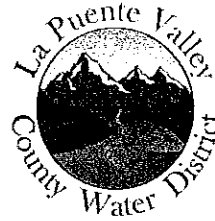
This course is designed to help our members comply with the current law requiring management to take sexual harassment training every two years. The course guides managers through the sexual harassment investigative process including interviewing the complainant, alleged harasser, and witnesses. The program also covers the emotional aspects of harassment and the importance of creating a safe work environment where employees can report sexual harassment violations without fear of shame or retaliation. This course also includes the abusive conduct component required by AB2053. Upon completion of the course, Managers will:

- ◆ Understand the California and federal sexual harassment laws
- ◆ Understand the California law regarding abusive conduct (Bullying)
- ◆ Recognize early signs of sexual harassment
- ◆ Maintain open communication in a respectful environment
- ◆ Investigate and resolve sexual harassment complaints
- ◆ Meet the requirement established by AB 1825, AB2053 & AB 1661

**Register using the [JPIA Learning Management System](#)**

**For information and assistance, please contact us:**

**[training@acwajpia.com](mailto:training@acwajpia.com) OR 800.231.5742**



**Summary of Cash and Investments  
July 2019**

**La Puente Valley County Water District**

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	2.38%	\$ 2,986,227.28	\$ 18,747.85	\$ -	\$ 3,004,975.13
Raymond James Financial Services		\$ 100,920.38	\$ 311.75	\$ -	\$ 101,232.13
<b>Checking Account</b>					
Well Fargo Checking Account (per General Ledger)		\$ 813,216.41	\$ 384,139.03	\$ 817,272.61	\$ 380,082.83
<b>District's Total Cash and Investments:</b>					<b>\$ <u>3,486,290.09</u></b>

**Industry Public Utilities**

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 854,141.46	\$ 184,930.54	\$ 157,384.13	\$ 881,687.87
<b>IPU's Total Cash and Investments:</b>				<b>\$ <u>881,687.87</u></b>

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 237 and, (2) the District will meet its expenditure obligations for the next six (6) months.

\_\_\_\_\_, General Manager

Date: 8-21-19

Greg B. Galindo



**La Puente Valley County Water District (Treatment Plant Included)**  
**Statement of Revenues and Expenses**  
**For the Period Ending July 31, 2019**  
**(Unaudited)**

	<b>LPVCWD YTD 2019</b>	<b>TP YTD 2019</b>	<b>COMBINED YTD 2019</b>	<b>COMBINED BUDGET 2019</b>	<b>58% OF BUDGET</b>	<b>COMBINED 2018 YE</b>
Total Operational Rate Revenues	\$ 1,094,627	\$ -	\$ 1,094,627	\$ 2,120,000	52%	\$ 2,027,154
Total Operational Non-Rate Revenues	587,770	684,686	1,272,456	2,375,900	54%	\$ 2,307,988
Total Non-Operating Revenues	193,725	-	193,725	313,500	62%	361,363
<b>TOTAL REVENUES</b>	<b>1,876,122</b>	<b>684,686</b>	<b>2,560,808</b>	<b>4,809,400</b>	<b>53%</b>	<b>4,696,506</b>
Total Salaries & Benefits	985,379	171,147	1,156,527	2,009,900	58%	1,931,953
Total Supply & Treatment	532,649	446,223	978,873	1,780,700	55%	1,631,908
Total Other Operating Expenses	116,310	53,667	169,976	481,000	35%	320,725
Total General & Administrative	190,663	13,649	204,311	412,200	50%	393,526
<b>TOTAL EXPENSES</b>	<b>1,825,001</b>	<b>684,686</b>	<b>2,509,687</b>	<b>4,683,800</b>	<b>54%</b>	<b>4,278,112</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>51,121</b>	<b>-</b>	<b>51,121</b>	<b>125,600</b>	<b>41%</b>	<b>418,394</b>
Capital Improvements	(207,114)	-	(207,114)	(2,055,000)	10%	(262,934)
Capital Outlay	(34,402)	-	(34,402)	(70,000)	49%	(28,286)
<b>TOTAL CAPITAL</b>	<b>(241,515)</b>	<b>-</b>	<b>(241,515)</b>	<b>(2,125,000)</b>	<b>11%</b>	<b>(291,219)</b>
<b>INCOME (AFTER CAPITAL EXPENSE)</b>	<b>(190,395)</b>	<b>-</b>	<b>(190,395)</b>	<b>(1,999,400)</b>	<b>10%</b>	<b>127,175</b>
Capital Reimbursement (OU Projects)	-	-	-	110,000	0%	-
Grant Revenue	-	-	-	300,000	0%	-
Loan Proceeds	-	-	-	1,500,000	0%	-
Loan Repayment	-	-	-	-	0%	-
<b>PROJECTED CHANGE IN CASH</b>	<b>(190,395)</b>	<b>-</b>	<b>(190,395)</b>	<b>(89,400)</b>	<b>213%</b>	<b>127,175</b>
Contributed Capital	-	-	-	-	-	213,160
Add Back Capitalized Assets	241,515	-	241,515	2,125,000	11%	291,219
Less Depreciation Expense	(221,667)	(75,000)	(296,667)	(560,000)	53%	(520,380)
Less OPEB & Pension Liability Expense	-	-	-	(10,000)	0%	(65,927)
<b>NET INCOME (LOSS)</b>	<b>\$ (170,546)</b>	<b>\$ (75,000)</b>	<b>\$ (245,546)</b>	<b>\$ 1,465,600</b>	<b>-17%</b>	<b>\$ 45,248</b>

**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending July 31, 2019**  
**(Unaudited)**

	JULY 2019	YTD 2019	ANNUAL BUDGET 2019	58% OF BUDGET	YEAR END 2018
<b>Operational Rate Revenues</b>					
Water Sales	\$ 90,296	\$ 635,099	\$ 1,345,000	47%	\$ 1,279,563
Service Charges	50,488	378,034	640,000	59%	612,240
Surplus Sales	4,704	29,588	40,000	74%	45,028
Customer Charges	2,657	19,953	34,100	59%	30,661
Fire Service	1,179	31,457	59,900	53%	57,698
Miscellaneous Income	-	496	1,000	50%	1,964
<b>Total Operational Rate Revenues</b>	<b>149,323</b>	<b>1,094,627</b>	<b>2,120,000</b>	<b>52%</b>	<b>2,027,154</b>
<b>Operational Non-Rate Revenues</b>					
Management Fees	-	171,213	265,900	64%	260,711
PVOU Service Fees (Labor)	-	6,693	40,000	17%	14,553
BPOU Service Fees (Labor)	24,171	171,147	301,400	57%	304,377
IPU Service Fees (Labor)	50,586	409,865	695,600	59%	688,181
Other O & M Fees	-	-	13,000	0%	12,892
<b>Total Operational Non-Rate Revenues</b>	<b>74,757</b>	<b>758,918</b>	<b>1,315,900</b>	<b>58%</b>	<b>1,280,713</b>
<b>Non-Operational Revenues</b>					
Taxes & Assessments	4,207	115,231	215,000	54%	244,409
Rental Revenue	3,116	21,540	36,800	59%	36,038
Interest Revenue	-	36,722	40,000	92%	56,997
Miscellaneous Income	703	15,840	16,700	95%	19,382
Developer Fees	-	4,392	5,000	88%	4,537
<b>Total Non-Operational Revenues</b>	<b>8,026</b>	<b>193,725</b>	<b>313,500</b>	<b>62%</b>	<b>361,363</b>
<b>TOTAL REVENUES</b>	<b>232,106</b>	<b>2,047,269</b>	<b>3,749,400</b>	<b>55%</b>	<b>3,669,231</b>
<b>Salaries &amp; Benefits</b>					
Total District Wide Labor	105,462	678,239	1,195,800	57%	1,109,643
Directors Fees & Benefits	9,401	65,302	116,600	56%	118,898
Benefits	26,180	182,389	308,800	59%	302,046
OPEB Payments	3,897	77,277	142,000	54%	150,061
Payroll Taxes	8,336	55,335	92,800	60%	92,806
Retirement Program Expense	32,164	97,983	153,900	64%	158,499
<b>Total Salaries &amp; Benefits</b>	<b>185,441</b>	<b>1,156,527</b>	<b>2,009,900</b>	<b>58%</b>	<b>1,931,953</b>
<b>Analysis Purposes Only:</b>					
<i>Offsetting Revenue</i>	<i>(74,757)</i>	<i>(587,705)</i>	<i>(1,057,000)</i>	<i>56%</i>	<i>(1,007,110)</i>
<i>District Labor Net Total</i>	<i>110,684</i>	<i>568,822</i>	<i>952,900</i>	<i>60%</i>	<i>924,843</i>
<b>Supply &amp; Treatment</b>					
Purchased & Leased Water	163	224,510	467,200	48%	377,335
Power	15,535	89,527	163,700	55%	151,904
Assessments	-	213,924	248,300	86%	189,588
Treatment	242	1,731	6,700	26%	2,898
Well & Pump Maintenance	114	2,958	32,500	9%	19,250
<b>Total Supply &amp; Treatment</b>	<b>16,054</b>	<b>532,649</b>	<b>918,400</b>	<b>58%</b>	<b>740,975</b>

**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending July 31, 2019**  
**(Unaudited)**

	JULY 2019	YTD 2019	ANNUAL BUDGET 2019	58% OF BUDGET	YEAR END 2018
<b>Other Operating Expenses</b>					
General Plant	3,473	14,214	48,100	30%	24,799
Transmission & Distribution	2,848	35,683	102,400	35%	75,273
Vehicles & Equipment	4,023	13,012	31,300	42%	21,166
Field Support & Other Expenses	2,669	27,756	69,000	40%	44,972
Regulatory Compliance	1,217	25,645	63,000	41%	34,621
<b>Total Other Operating Expenses</b>	<b>14,229</b>	<b>116,310</b>	<b>313,800</b>	<b>37%</b>	<b>200,831</b>
<b>General &amp; Administrative</b>					
District Office Expenses	2,221	41,560	64,100	65%	31,919
Customer Accounts	1,215	12,468	25,000	50%	20,161
Insurance	3,971	30,002	65,800	46%	65,177
Professional Services	8,192	63,824	120,000	53%	149,737
Training & Certification	4,300	25,537	37,500	68%	38,323
Public Outreach & Conservation	1,219	4,081	32,500	13%	35,382
Other Administrative Expenses	1,985	13,191	36,800	36%	36,377
<b>Total General &amp; Administrative</b>	<b>23,103</b>	<b>190,663</b>	<b>381,700</b>	<b>50%</b>	<b>377,077</b>
<b>TOTAL EXPENSES</b>	<b>238,827</b>	<b>1,996,149</b>	<b>3,623,800</b>	<b>55%</b>	<b>3,250,836</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>(6,721)</b>	<b>51,121</b>	<b>125,600</b>	<b>41%</b>	<b>418,395</b>
<b>Capital Improvements</b>					
Zone 3 Improvements	-	(10,860)	-	N/A	(174,029)
Fire Hydrant Repair/Replacements	-	(2,940)	(5,000)	59%	(15,001)
Service Line Replacements	-	(20,580)	(25,000)	82%	(60,055)
Valve Replacements	-	(1,994)	(40,000)	5%	(7,710)
Meter Read Collection System	-	-	(20,000)	0%	(181)
SCADA Improvements	-	-	(50,000)	0%	-
Main & 1st Street Building Retrofit	-	-	-	N/A	(4,080)
Ferrero Lane & Rorimer St. Improvements	-	-	(75,000)	0%	-
5th Avenue Waterline Improvement	(110,474)	(170,740)	(180,000)	95%	-
LP-CIWS Interconnection (Ind. Hills)	-	-	(10,000)	0%	-
Hudson Plant Improvements	-	-	(75,000)	0%	-
Well No.5 Rehab (Design)	-	-	(25,000)	0%	-
Nitrate Treatment System	-	-	(85,000)	0%	-
Phase 1 - Recycled Water System	-	-	(1,450,000)	0%	(1,879)
Other Improvements	-	-	(15,000)	0%	-
<b>Total Capital Improvements</b>	<b>(110,474)</b>	<b>(207,114)</b>	<b>(2,055,000)</b>	<b>10%</b>	<b>(262,934)</b>

**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending July 31, 2019**  
**(Unaudited)**

	<b>JULY 2019</b>	<b>YTD 2019</b>	<b>ANNUAL BUDGET 2019</b>	<b>58% OF BUDGET</b>	<b>YEAR END 2018</b>
<b>Capital Outlay</b>					
Truck(s)	(3,011)	(34,402)	(40,000)	86%	(28,286)
Other Equipment	-	-	(10,000)	0%	-
IT Equipment	-	-	(20,000)	0%	-
<b>Total Capital Outlay</b>	<b>(3,011)</b>	<b>(34,402)</b>	<b>(70,000)</b>	<b>49%</b>	<b>(28,286)</b>
<b>TOTAL CAPITAL</b>	<b>(113,485)</b>	<b>(241,515)</b>	<b>(2,125,000)</b>	<b>11%</b>	<b>(291,219)</b>
<b>INCOME (AFTER CAPITAL EXPENSE)</b>	<b>(120,206)</b>	<b>(190,395)</b>	<b>(1,999,400)</b>	<b>10%</b>	<b>127,176</b>
<b>Funding &amp; Debt Repayment</b>					
Capital Reimbursement (OU Projects)	-	-	110,000	0%	-
Grant Revenue	-	-	300,000	0%	-
Loan Proceeds	-	-	1,500,000	0%	-
Loan Repayment	-	-	-	N/A	-
<b>CASH DIFFERENCE</b>	<b>(120,206)</b>	<b>(190,395)</b>	<b>(89,400)</b>	<b>213%</b>	<b>127,176</b>
Contributed Capital	-	-	-	N/A	213,160
Add Back Capitalized Assets	113,485	241,515	2,125,000	11%	291,219
Less Depreciation Expense	(31,667)	(221,667)	(380,000)	58%	(364,997)
Less OPEB Expense - Not Funded	-	-	(10,000)	0%	(65,927)
<b>NET INCOME (LOSS)</b>	<b>\$ (38,388)</b>	<b>\$ (170,546)</b>	<b>\$ 1,645,600</b>	<b>-10%</b>	<b>\$ 200,632</b>

**Treatment Plant**  
**Statement of Revenues and Expenses**  
**For the Period Ending July 31, 2019**  
**(Unaudited)**

	JULY 2019	YTD 2019	ANNUAL BUDGET 2019	58% OF BUDGET	YEAR END 2018
<b>Non-Rate Operational Revenues</b>					
Reimbursements from CR's	75,447	513,538	\$ 1,361,400	38%	1,027,275
Miscellaneous Income	-	-	-	N/A	-
<b>Total Non-Rate Operational Revenues</b>	<b>75,447</b>	<b>513,538</b>	<b>1,361,400</b>	<b>38%</b>	<b>1,027,275</b>
<b>Salaries &amp; Benefits</b>					
<i>BPOU TP Labor (1)</i>	24,171	171,147	301,400	57%	-
Contract Labor	-	-	-	N/A	-
<b>Total Salaries &amp; Benefits</b>	<b>24,171</b>	<b>171,147</b>	<b>301,400</b>	<b>57%</b>	<b>-</b>
<b>Supply &amp; Treatment</b>					
NDMA, 1,4-Dioxane Treatment	28,376	111,736	218,200	51%	209,363
VOC Treatment	-	854	20,000	4%	1,756
Perchlorate Treatment	1,932	190,051	344,000	55%	446,147
Other Chemicals	-	17,624	17,500	101%	14,148
Treatment Plant Power	19,038	89,130	200,200	45%	185,672
Treatment Plant Maintenance	1,670	16,777	42,000	40%	24,568
Well & Pump Maintenance	12,339	20,052	20,400	98%	9,279
<b>Total Supply &amp; Treatment</b>	<b>63,355</b>	<b>446,223</b>	<b>862,300</b>	<b>52%</b>	<b>890,933</b>
<b>Other Operating Expenses</b>					
General Plant	1,608	9,883	40,000	25%	16,262
Transmission & Distribution	121	121	-	N/A	263
Vehicles & Equipment	821	6,832	12,200	56%	10,926
Field Support & Other Expenses	-	22	15,000	0%	55
Regulatory Compliance	4,564	36,808	100,000	37%	92,388
<b>Total Other Operating Expenses</b>	<b>7,114</b>	<b>53,667</b>	<b>167,200</b>	<b>32%</b>	<b>119,894</b>
<b>General &amp; Administrative</b>					
District Office Expenses	-	-	2,500	0%	-
Insurance	4,979	4,979	18,000	28%	9,153
Professional Services	-	8,670	10,000	87%	7,296
<b>Total General &amp; Administrative</b>	<b>4,979</b>	<b>13,649</b>	<b>30,500</b>	<b>45%</b>	<b>16,449</b>
<b>TOTAL EXPENSES</b>	<b>99,618</b>	<b>684,686</b>	<b>1,361,400</b>	<b>50%</b>	<b>1,027,276</b>
<b>TOTAL EXPENSES (Minus Labor)</b>	<b>75,447</b>	<b>513,538</b>	<b>1,060,000</b>	<b>48%</b>	<b>1,027,276</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
Depreciation Expense	(15,000)	(75,000)	(180,000)	42%	(155,383)
<b>Total Non-Cash Items (Dep. &amp; OPEB)</b>	<b>(15,000)</b>	<b>(75,000)</b>	<b>(180,000)</b>	<b>42%</b>	<b>(155,383)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (15,000)</b>	<b>\$ (75,000)</b>	<b>\$ (180,000)</b>	<b>42%</b>	<b>(155,383)</b>

(1) The labor expense depicted here is the amount of labor billed to the BPOU in which the District receives reimbursement which is shown on the District's Statement of Revenues and Expenses as operational non-rate revenue (BPOU Service Fees).

**INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS**  
**Statement of Revenue and Expenses Summary**  
**For the Period Ending July 31, 2019**  
**(Unaudited)**

	JULY 2019	FISCAL YTD 2019-2020	BUDGET FY 2019-2020	8% OF BUDGET	FY END 2018-2019
Total Operational Revenues	\$ 196,524	\$ 196,524	\$ 1,983,600	10%	\$ 1,842,932
Total Non-Operational Revenues	-	-	42,500	0%	19,449
<b>TOTAL REVENUES</b>	<b>196,524</b>	<b>196,524</b>	<b>2,026,100</b>	<b>10%</b>	<b>1,862,381</b>
Total Salaries & Benefits	50,586	50,586	687,500	7%	674,003
Total Supply & Treatment	16,860	16,860	667,200	3%	781,742
Total Other Operating Expenses	9,777	9,777	221,000	4%	177,288
Total General & Administrative	2,965	2,965	304,000	1%	259,558
Total Other & System Improvements	-	-	287,800	0%	68,587
<b>NET OPERATING INCOME (LOSS)</b>	<b>80,188</b>	<b>80,188</b>	<b>2,167,500</b>	<b>4%</b>	<b>1,961,178</b>
<b>OPERATING INCOME</b>	<b>116,335</b>	<b>116,335</b>	<b>(141,400)</b>		<b>(98,797)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 116,335</b>	<b>\$ 116,335</b>	<b>\$ (141,400)</b>		<b>\$ (98,797)</b>

**INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS**

**Statement of Revenue and Expenses**

**For the Period Ending July 31, 2019**

**(Unaudited)**

	<b>JULY 2019</b>	<b>FISCAL YTD 2019-2020</b>	<b>BUDGET FY 2019-2020</b>	<b>8% OF BUDGET</b>	<b>FY END 2018-2019</b>
<b>Operational Revenues</b>					
1 Water Sales	\$ 125,539	\$ 125,539	\$ 1,239,000	10%	\$ 1,115,732
2 Service Charges	56,356	56,356	618,600	9%	606,269
3 Customer Charges	1,485	1,485	21,000	7%	19,095
4 Fire Service	13,143	13,143	105,000	13%	101,836
5 <i>Total Operational Revenues</i>	<b>196,524</b>	<b>196,524</b>	<b>1,983,600</b>	<b>10%</b>	<b>1,842,932</b>
<b>Non-Operational Revenues</b>					
6 Contamination Reimbursement	-	-	40,000	0%	19,449
7 Developer Fees	-	-	2,500	0%	-
8 Miscellaneous Income	-	-	-	N/A	-
9 <i>Total Non-Operational Revenues</i>	-	-	<b>42,500</b>	<b>0%</b>	<b>19,449</b>
10 <b>TOTAL REVENUES</b>	<b>196,524</b>	<b>196,524</b>	<b>2,026,100</b>	<b>10%</b>	<b>1,862,381</b>
<b>Salaries &amp; Benefits</b>					
11 Administrative Salaries	17,318	17,318	202,400	9%	200,341
12 Field Salaries	15,712	15,712	234,800	7%	231,034
13 Employee Benefits	10,527	10,527	150,100	7%	145,869
14 Pension Plan	4,792	4,792	61,900	8%	60,337
15 Payroll Taxes	2,238	2,238	31,700	7%	29,991
16 Workman's Compensation	-	-	6,600	0%	6,431
17 <i>Total Salaries &amp; Benefits</i>	<b>50,586</b>	<b>50,586</b>	<b>687,500</b>	<b>7%</b>	<b>674,003</b>
<b>Supply &amp; Treatment</b>					
18 Purchased Water - Leased	-	-	235,900	0%	379,470
19 Purchased Water - Other	2,386	2,386	22,500	11%	21,271
20 Power	14,474	14,474	125,000	12%	104,258
21 Assessments	-	-	232,700	0%	161,648
22 Treatment	-	-	6,100	0%	2,834
23 Well & Pump Maintenance	-	-	45,000	0%	112,261
24 <i>Total Supply &amp; Treatment</i>	<b>16,860</b>	<b>16,860</b>	<b>667,200</b>	<b>3%</b>	<b>781,742</b>
<b>Other Operating Expenses</b>					
25 General Plant	353	353	35,000	1%	13,288
26 Transmission & Distribution	6,115	6,115	75,000	8%	77,363
27 Vehicles & Equipment	-	-	36,000	0%	33,891
28 Field Support & Other Expenses	2,816	2,816	35,000	8%	24,898
29 Regulatory Compliance	494	494	40,000	1%	27,848
30 <i>Total Other Operating Expenses</i>	<b>9,777</b>	<b>9,777</b>	<b>221,000</b>	<b>4%</b>	<b>177,288</b>

**INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS**

**Statement of Revenue and Expenses**

**For the Period Ending July 31, 2019**

**(Unaudited)**

	<b>JULY 2019</b>	<b>FISCAL YTD 2019-2020</b>	<b>BUDGET FY 2019-2020</b>	<b>8% OF BUDGET</b>	<b>FY END 2018-2019</b>
<b>General &amp; Administrative</b>					
31 Management Fee	-	-	191,300	0%	187,569
32 Office Expenses	1,186	1,186	19,200	6%	32,899
33 Insurance	475	475	15,000	3%	11,439
34 Professional Services	218	218	30,000	1%	4,514
35 Customer Accounts	1,072	1,072	30,000	4%	17,191
36 Public Outreach & Conservation	14	14	15,000	0%	4,038
37 Other Administrative Expenses	-	-	3,500	0%	1,908
38 <i>Total General &amp; Administrative</i>	<b>2,965</b>	<b>2,965</b>	<b>304,000</b>	<b>1%</b>	<b>259,558</b>
<b>Other Exp. &amp; System Improvements (Water Ops Fund)</b>					
39 Fire Hydrant Repair/Replace	-	-	6,300	0%	11,629
40 Service Line Replacements	-	-	30,000	0%	44,327
41 Valve Replacements & Installations	-	-	19,500	0%	8,723
42 Meter Read Collection System	-	-	12,000	0%	-
43 SCADA System Assessment & Improvement	-	-	20,000	0%	-
44 Water Rate Study	-	-	-	0%	3,908
45 Groundwater Treatment Facility Feas. Study	-	-	200,000	0%	-
46 <i>Total Other &amp; System Improvements</i>	<b>-</b>	<b>-</b>	<b>287,800</b>	<b>0%</b>	<b>68,587</b>
47 <b>TOTAL EXPENSES</b>	<b>80,188</b>	<b>80,188</b>	<b>2,167,500</b>	<b>4%</b>	<b>1,961,178</b>
48 <b>NET OPERATING INCOME (LOSS)</b>	<b>116,335</b>	<b>116,335</b>	<b>(141,400)</b>		<b>(98,797)</b>



# STAFF REPORT



Meeting Date: August 26, 2019

To: Honorable Board of Directors

Subject: Consideration of Notice of Completion for the 5<sup>th</sup> Street Waterline Improvement Project.

**Purpose –** *Accept the construction improvements to the District’s water system as part of the District’s capital improvement program.*

**Recommendation -** *Accept the work performed by Doty Bros. Construction Company (Doty Bros.) for the 5<sup>th</sup> Street Waterline Improvement Project as complete and authorize the filing of the Notice of Completion with Los Angeles County Registrar Recorder’s Office.*

**Fiscal Impact -** *The District’s 2019 Capital Improvement Budget appropriates \$180,000 for the 5th Street Waterline Improvement Project. The 2019 year to date total for this project is \$186,869.54. The recommended action to file a Notice of Completion may require a small recording fee; however, this action does not authorize any other expenditures.*

## ***Background***

On June 10, 2019, the Board authorized the General Manager to secure services from Doty Bros. for the construction of a 12-inch waterline in 5<sup>th</sup> Street (From Main Street to Workman Street). The improvement addressed a flow deficiency in that area by upsizing the existing 6-inch main (~550 feet) in 5th Street to a 12-inch main with two new fire hydrants. One fire hydrant was installed in front of Workman Elementary School and the second fire hydrant was installed at the northeast corner of 5th Street and Workman Street. Based upon hydraulic modeling, this improvement resulted in a fire flow greater than 4,000 gpm.

## ***Change Orders and Final Price***

There was one change order (requested by LPVCWD staff) in the amount of \$4,260.79 during the course of construction with respect to relocating existing services closer to the parkway. In addition, small changes in alignment and profile of the waterline were required to accommodate existing utilities and obstructions. The final price for construction and asphalt replacement services was **\$94,929.44**.

## ***Notice of Completion***

The District will use the formal Notice of Completion process through the Los Angeles County Recorder’s Office. The process identifies formal District acceptance of the project as complete and establishes the official legal date of job completion. After the end of the 30-day post of Notice of

Completion with the County, and confirming that no contractor liens have been filed against the project, the remaining funds held for retention will be released to Doty Bros.

***Fiscal Impact***

The District’s 2019 Capital Improvement Budget appropriates \$180,000 for the 5th Street Waterline Improvement Project. The 2019 year to date total for the project is approximately \$187,000, which is approximately 3.9% above the approved budget.

The table below provides an estimated final budget listing of work items with respect to the 5<sup>th</sup> Street Waterline Improvement Project. As shown, the highlighted items indicate work items that have been completed and/or are being proposed.

Item #	Description	QTY	Unit	Unit Cost	Total Cost
1	CEQA Notice of Exemption Filing	1	LS	\$76.75	\$76.75
2	Engineering Design Services	1	LS	\$17,300.00	\$17,300.00
3	Permits	1	LS	\$0.00	\$0.00
4	Material	1	LS	\$58,563.35	\$58,563.35
5	Construction	1	LS	\$71,832.44	\$71,832.44
6	District Labor Cost	1	LS	\$17,130.46	\$16,000.00
7	Asphalt/Concrete Replacement	1	LS	\$23,097.00	\$23,097.00
<b>Estimated Final Budget Total</b>					<b>\$186,869.54</b>

***Recommendation***

Accept the work performed by Doty Bros. Construction Company (Doty Bros.) for the 5th Street Waterline Improvement Project as complete and authorize the filing of the Notice of Completion with Los Angeles County Registrar Recorder’s Office. As a result, staff will release remaining retention funds to Doty Bros. after the 30-day post with the County and confirmation that no contractor liens have been filed against the project.

Respectfully Submitted,

*Roy Frausto*

Engineering and Compliance Manager

***Enclosure***

- *Notice of Completion*

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

Name La Puente Valley County Water District  
Street Address 112 N. First Street  
City & State La Puente  
CA 91744

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is La Puente Valley County Water District
3. The full address of the owner is 112 N. First Street  
La Puente, CA 91744
4. The nature of the interest or estate of the owner is in fee.  
In Fee  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	<u>None</u>
6. A work of improvement on the property hereinafter described was completed on 08/06/2019. The work done was:  
Construction of approx. 550 lft. of 12-inch DIP waterline on 5th Street
7. The name of the contractor, if any, for such work of improvement was Doty Bros. Equipment Company June 11, 2019  
(If no contractor for work of improvement as a whole, insert "none") (Date of Contract)
8. The property on which said work of improvement was completed is in the city of La Puente,  
County of Los Angeles, State of California, and is described as follows:  
\_\_\_\_\_  
\_\_\_\_\_
9. The street address of said property is None  
(If no street address has been officially assigned, insert "none")

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Engineering Manager the declarant of the foregoing  
("President of," "Manager of," "A partner of," "Owner of," etc.)  
notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.  
I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20 19, at La Puente, California.  
(Date of signature) (City where signed)

\_\_\_\_\_  
(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

# OFFICIAL REGION 8 Board Ballot

2020-2021  
TERM

CLEAR FORM



Please return completed  
ballot by September 30, 2019

E-mail: [regionelections@acwa.com](mailto:regionelections@acwa.com)  
Mail: ACWA  
910 K Street, Suite 100  
Sacramento, CA 95814

## General Voting Instructions:

1 You may either vote for the slate recommended by the Region 8 Nominating Committee or vote for individual region board members (please note rules & regulations for specific qualifications). Mark the appropriate box to indicate your decision.

2 Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

## Region 8 Rules & Regulations:

At least one of the chair or vice chair positions must be an elected / appointed director from a member agency.

### 1 Nominating Committee's Recommended Slate

I concur with the Region 8 Nominating Committee's recommended slate below.

#### CHAIR:

- **Steve Blois**, Board Member, Calleguas Municipal Water District

#### VICE CHAIR:

- **Gloria Gray**, Vice President, West Basin Municipal Water District

#### BOARD MEMBERS:

- **Brian Bowcock**, Director, Three Valleys Municipal Water District
- **Anselmo Collins**, Director of Water Operations, City of Los Angeles Dept. of Water & Power
- **William Cooper**, Board President, Santa Clarita Valley Water Agency
- **Anthony R. Fellow**, Board Member, Upper San Gabriel Valley Municipal Water District
- **Leonard E. Polan**, Director, Las Virgenes Municipal Water District

OR

### Individual Board Candidate Nominations

(See Rules & Regulations before selecting)

I do not concur with the Region 8 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

#### CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Steve Blois**, Board Member, Calleguas Municipal Water District

#### CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- William Cooper**, Board President, Santa Clarita Valley Water Agency
- Anthony R. Fellow**, Board Member, Upper San Gabriel Valley Municipal Water District
- Gloria Gray**, Board Director, West Basin Municipal Water District
- Leonard E. Polan**, Director, Las Virgenes Municipal Water District

#### CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

- Brian Bowcock**, Director, Three Valleys Municipal Water District
- Anselmo Collins**, Director of Water Operations, City of Los Angeles Dept. of Water & Power
- William Cooper**, Board President, Santa Clarita Valley Water Agency
- Anthony R. Fellow**, Board Member, Upper San Gabriel Valley Municipal Water District
- Leonard E. Polan**, Director, Las Virgenes Municipal Water District

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE

# Memo



To: Honorable Board of Directors

From: Greg Galindo, General Manager

Meeting Date: August 26, 2019

Re: Request to Amend the 2019 District Operating and Capital Budgets

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## ***Summary***

Upon midyear review of the District's 2019 Operating and Capital Budgets, staff is requesting that the Board of Directors amend the current year's budget to reflect substantial changes from the original budget estimates. Amendments are proposed for accounts that are expected, by the end of the year, to have a considerable variance from the adopted budget. The proposed amendments are detailed in the enclosed summary.

## ***Recommendation***

Staff recommends the Board approve the amendments to the 2019 Budget as detailed in the enclosed summary. The overall net impact to the District's 2019 Budget will be **-\$524,500**. At the upcoming Board of Directors meeting staff will present further explanation of the proposed amendments and their impact on District cash flow.

If you have any questions on the information provided, please feel free to contact me.

Respectfully Submitted,

*Greg B. Galindo*

General Manager

## ***Enclosure***

- Summary of Proposed 2019 Budget Amendments

## Proposed Amendments to the District's 2019 Budget

### Revenue

Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
Water Sales	\$1,345,000	\$ (45,000)	\$1,300,000	Lower than projected water sales during the first half of the year due to weather (above average precipitation).
PVOU Service Fees (Labor)	\$40,000	\$ (20,000)	\$20,000	Labor hours needed to support the PVOU IZ Project are lower than anticipated.
Interest Revenue	\$40,000	\$ 27,000	\$67,000	Updated projection. District's balance in LAIF is higher than expected and the LAIF rate of return is higher than expected resulting in higher interest earnings.

**Net Change (decrease in revenue) (\$38,000)**

### Expenses

Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
Well & Pump Maintenance	\$32,500	\$ 12,500	\$45,000	The increase in expense from Well No. 5 casing maintenance work that was not anticipated in 2019.

**Net Change (decrease in expenses) \$ 12,500**

### Capital

Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
Service Line Replacements	\$25,000	\$ 12,000	\$37,000	A higher number of unexpected service line replacements than anticipated.
SCADA Improvements	\$50,000	\$ (50,000)	\$0	Project to be placed on hold until 2020.
Ferrero Lane & Rorimer St. Improvements	\$75,000	\$ (35,000)	\$40,000	A portion of the project to be completed in 2019 and completed in 2020.
Hudson Improvements (Design)	\$75,000	\$ (45,000)	\$30,000	A portion of the design to be completed in 2019 and completed in 2020.
Well 5 Rehab	\$25,000	\$ 140,000	\$165,000	Move the 2020 planned portion of the Well No. 5 Rehab to 2019. This will include design and well pump replacement.
Recycled Water Project	\$1,450,000	\$ (1,280,000)	\$170,000	Project delays. Revised project schedule.

**Net Change (decrease in capital expenses) \$ (1,258,000)**

### Funding and Debt Repayment

Description	Original Budget	Proposed Adjustment	Amended Budget	Reason
Capital Reimbursement (OU Projects)	\$110,000	\$ 50,000	\$170,000	Reflects funding from the CRs through the proposed Nitrate treatment funding agreement.
Grant Revenue	\$300,000	\$ (300,000)	\$0	Project delays. Revised project schedule.
Loan Proceeds	\$1,500,000	\$ (1,500,000)	\$0	Project delays. Revised project schedule.

**Net Change (decrease in Funding and Debt Repayment) \$ (1,750,000)**

**Overall Impact to Operating Income (\$542,500)**

# Memo

To: Honorable Board of Directors  
From: Roy Frausto, Engineering & Compliance Manager  
Meeting Date: August 26, 2019  
Re: Engineering & Compliance Report – July 2019



## CAPITAL PROJECTS

1. LPVCWD Recycled Water Project
  - Staff has been working with Tetra Tech with respect to finalizing the design of the packaged pump station. In addition, staff provided a letter (**Enclosure 1**) to Upper District requesting an extension of the Prop 84 Grant construction deadline from December 31, 2019 to September 30, 2020.
2. LPVCWD PVOU IZ Project and SZ-South Project
  - Staff met with the Northrop team on August 21, 2019, to discuss the construction status and operational agreements for the IZ and SZ.
  - Staff continues to review and provide comments on design/material submission packages pertaining to the IZ and SZ plant.
  - Recent construction activity of the IZ plant includes construction of the Clearwell/Backwash Supply tank foundation, sulfuric acid containment area, and foundation of the wastewater tank foundation.
3. LPVCWD 5<sup>th</sup> St. Waterline Project
  - Doty Bros. began work on July 1, 2019. Currently, all work associated to the construction of the pipeline has been completed. Staff provided a staff report for the August 26, 2019, Board meeting with respect to a Notice of Completion.
4. LPVCWD Nitrate Treatment Project
  - Staff revised the Nitrate RFP to procure a proposal for a technical memorandum for a Nitrate removal treatment system. The proposal is anticipated to be submitted by August 30, 2019.

## DEVELOPMENTS

1. LPVCWD: 333 Hacienda Blvd. (Old Kmart) – Staff received a will serve letter request to support a proposed industrial warehouse building requiring (2) two 2-inch meters and one 8-inch fire service. Staff provided information regarding previous water services, existing waterlines and abandoned fire service locations.
2. LPVCWD: 16019 Central Avenue – Staff received a request for the installation of one ¾-inch and four 1-inch services new services. Staff has provided an estimate; no deposit has yet been received.
3. LPVCWD: Star Theatre Property (22 Condo Development) – The demolition of the existing building began the week of June 17, 2019. Currently, the building is completely demolished. From previous correspondence with the developer, the development plan is to construct 22 condos.



4. LPVCWD: 15921 Sierra Vista Court – No activity. It is anticipated that the request to construct 5 water services in support of the 5-unit development will be received in the next coming months.
5. LPVCWD: 15485 E Valley Blvd (Old Pizza Hut) – Staff received a request for the installation of a new one 2-inch service to accommodate new construction of a Chipotle Restaurant. Staff installed a new 2-inch service and retrofitted an existing 1-inch service on August 13, 2019.
6. CIWS: 365 ½ S 4<sup>th</sup> Ave. – Staff received a request for the installation of a new one 1-inch service to accommodate new construction of an ADU. Staff provided a cost estimate for the install on June 11, 2019.
7. CIWS: 162 S 3<sup>rd</sup> Ave: - Request for information was received from an engineering firm for substructure maps in support of a field survey. Development of property is unknown at this time.
8. CIWS: 14044 ½ Proctor Ave. – Staff received a request for the installation of a new one 1-inch service (5/8 meter) to accommodate new construction of an ADU. Staff will schedule the installation of the new 1-inch service during September 2019.
9. CIWS: 13629 Don Julian Rd. - Staff received a request for the installation of a new one 1.5-inch service and a 4” fire service to accommodate new construction. Staff provided a Will Serve letter on April 19, 2019.

#### SPECIAL/OTHER PROJECTS

1. LPVCWD: SAMS Water Quality Compliance Software – Staff partnered with SAMS Water Quality to host a District water quality database and to optimize monthly compliance reporting. Staff is working with SAMS to finalize the automated reporting and mapping functions.
2. LPVCWD: 17351 Main St. – Field staff completed the meter conversion and construction work on June 19, 2019. The second phase of work on the existing 6-inch meter was installed on July 24, 2019.
3. LPVCWD: Nitrate Levels – Provided as **Enclosure 2** is a table of the current Nitrate levels at the District’s well field.
4. LPVCWD: Well 2 & 5 Electrical Service Analysis – Civiltec provided a draft copy of the technical memorandum documenting existing conditions, desired changes to the operation scheme, and recommendations on how to effectively achieve the changes. Staff will coordinate with EPA, DDW and the CR’s to coordinate the desired changes.
5. LPVCWD: 16-inch Valve Replacement – Staff will be coordinating with Doty Bros. to install a new 16-inch valve on Industry Hills near the Avalon room.
6. BPOU: Air Stripper Inspections – Staff performed the annual air stripper inspections on July 24, 2019. An air stripper inspection report will follow to document the findings of the inspection and a copy will then be distributed to all stakeholders.

#### *Enclosures*

- *Enclosure 1: Letter to Upper District*
- *Enclosure 2: July 2019 – August 2019 Nitrate Levels*



John P. Escalera  
President

Henry P. Hernandez  
Vice President

Cesar J. Barajas  
Director



David Hastings  
Director

William R. Rojas  
Director

Greg B. Galindo  
General Manager

112 N First St. / P.O. Box 3136  
La Puente, CA 91744  
(626) 330-2126 – Fax (626) 330-2679  
[www.lapuentewater.com](http://www.lapuentewater.com)

August 20, 2019

Robert O. Tock, P.E.  
Upper San Gabriel Valley Municipal Water District  
Assistant General Manager / Chief Engineer  
602 E. Huntington Drive, Suite B  
Monrovia, CA 91016

**RE: Extension of GLAC IRWM Prop 84 Grant (Round 3) for La Puente Valley County Water District's Recycled Water Project**

Mr. Tock,

As you are well aware, La Puente Valley County Water District's (LPVCWD) Recycled Water Project was awarded \$428,000 of Prop 84 Grant Funds (Round 3) through the Upper San Gabriel Valley Municipal Water District (Upper District) Recycled Water Program Expansion Project. The Upper District Project consisted of three projects, the LPVCWD Project, the San Gabriel Valley Water Company South El Monte Recycled Water Extension Project and the Rose Hills' Recycled Water Expansion Project. The LPVCWD project is designed to deliver a total of 55 acre-feet per year of recycled water to twelve (12) customers within the service boundaries of LPVCWD. Water delivered will be disinfected tertiary-treated recycled water supplied by Los Angeles County Sanitation District's (Sanitation District) San Jose Creek Water Reclamation Plant.

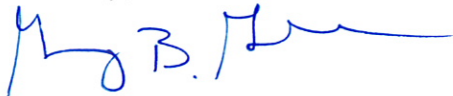
In November of 2017, LPVCWD requested an extension to the Prop 84 Grant construction deadline. The reasoning for the request was to allow time for the Sanitation District to file and obtain a Water Code Section 1211 wastewater change petition with the State Water Resource Control Board for approval of the 55 acre-feet a year diversion for the project. At that time, LPVCWD was not willing to move forward to the construction phase without a guarantee of recycled water for the project and the extension was critical in addressing this issue.

The Sanitation District process to obtain approval of the 1211 petition encountered some difficulty due to concerns raised by the California Department of Fish and Wildlife, which delayed the petition's approval process. This process is now complete and the necessary 1211 petition was granted on July 22, 2019. With the reassurance that recycled water is available for the project, LPVCWD is committed to completing this project in an expeditious manner. LPVCWD will now be issuing bid packages for the competitive bidding process and moving to the construction phase as quickly as possible.

Based on LPVCWD's revised project schedule (See Attachment 1), construction of the recycled water system will be completed and the system serving recycled water, by June 30, 2020. To allow LPVCWD to complete the construction of the project and prepare final invoicing from the project, LPVCWD request a schedule extension from December 31, 2019 to September 30, 2020.

LPVCWD appreciates the support and effort from Upper District for continuing to move this project forward. LPVCWD also appreciates your consideration on this final extension. If you have any questions on this matter, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Greg B. Galindo". The signature is stylized with a large initial "G" and a long horizontal flourish at the end.

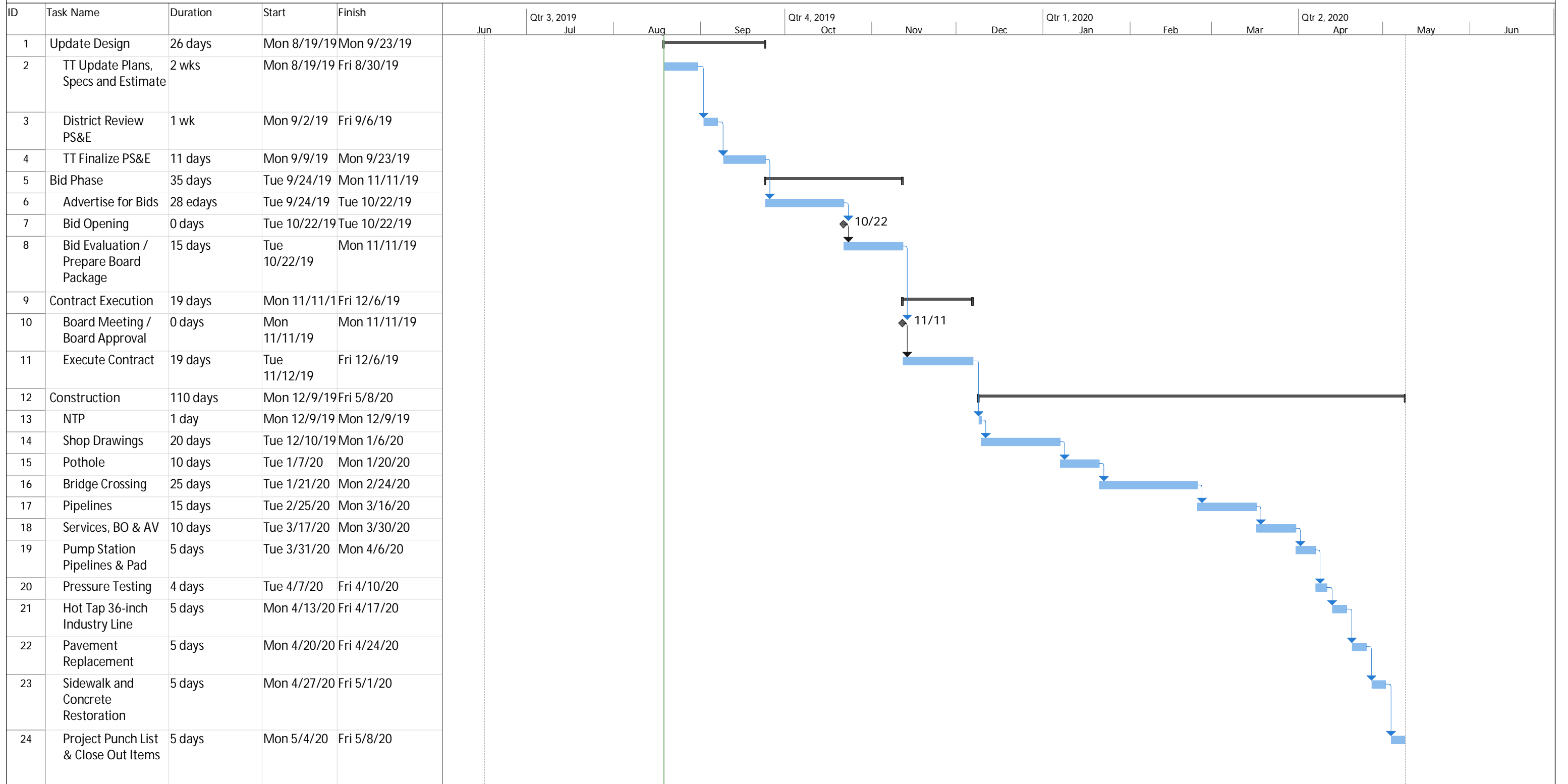
Greg B. Galindo  
General Manager  
La Puente Valley County Water District

Enclosure (1)

cc: La Puente Valley County Water District Board of Directors

# Attachment 1

## LPVCWD Phase I Recycled Water Project DRAFT Project Schedule (August 19, 2019)



Project: LPVCWD Recycled Wat Date: Mon 8/19/19	Task	[Blue Bar]	Project Summary	[Grey Bar]	Manual Task	[Teal Bar]	Start-only	[C-Shape]	Deadline	[Green Arrow]
	Split	[Dotted Bar]	Inactive Task	[White Bar]	Duration-only	[Light Blue Bar]	Finish-only	[U-Shape]	Progress	[Blue Line]
	Milestone	[Diamond]	Inactive Milestone	[Grey Diamond]	Manual Summary Rollup	[Dark Teal Bar]	External Tasks	[Grey Bar]	Manual Progress	[Teal Line]
	Summary	[Thick Blue Bar]	Inactive Summary	[Thick Grey Bar]	Manual Summary	[Thick Teal Bar]	External Milestone	[Thick Grey Diamond]		

**SP 6 and SP 10  
Nitrate Concentrations  
EPA Method 300.0  
MCL = 10 mg/l**

Nitrate Concentrations July/August 2019				
Date	SP 10	SP 6	Well	Comments
7/1/19	7.3	7.3	2&3	
7/8/19	7.5	7.4	2&3	
7/15/19	7.3	7.3	2&3	
7/22/19	7.3	7.3	2&3	
7/29/19	6.9	6.8	2&3	
8/5/19	7.4	7.4	2&3	
8/12/19	7.2	7.2	2&3	
8/19/19	7.4	7.2	2&3	
<b>AVERAGE</b>	7.3	7.2		
<b>MINIMUM</b>	6.9	6.8		
<b>MAXIMUM</b>	7.5	7.4		

NOTES:  
All units reported in milligrams per liter (mg/l)  
MCL = Maximum Contaminant Level



112 N First St.  
La Puente, CA 91744

Enclosure 2

# Upcoming Events



To: Honorable Board of Directors

Date: 08/26/2019

Re: Upcoming Meetings, Conferences and Community Events for 2019

Day/Date	Event	<u>Barajas</u>	<u>Escalera</u>	<u>Hastings</u>	<u>Hernandez</u>	<u>Rojas</u>
Thursday, September 12, 2019	SCWUA – Vendor’s Fair	X	X	X	X	X
Wednesday – Saturday September 25 - 28, 2019	California Special Districts Association CSDA 2019 Annual Conference at the Anaheim Marriott, in Anaheim, CA					
Wednesday – Thursday October 2 – 3, 2019	Watersmart Innovations at the South Point Hotel and Conference Center in Las Vegas, NV.	X	X	X	X	
Thursday, October 17, 2019	SCWUA – Lunch Meeting					
Monday – Thursday October 21 – 24, 2019	AWWA CA/NV Annual Fall Conference at the Town and Country Hotel, in San Diego, CA.		X			
Thursday, November 14, 2019	SCWUA – Doctor of Water Meeting					
Tuesday - Friday, December 3 - 6, 2019	ACWA 2019 Fall Conference Conference at the Manchester Grand Hyatt in San Diego, CA.					
Friday, December 6, 2019	City of La Puente Holiday Parade. (non- compensable)					
Thursday, December 12, 2019	SCWUA – Christmas Luncheon					

Board Meetings typically held on the 2<sup>nd</sup> and the 4<sup>th</sup> Monday of each Month.